## <u>Precautionary measures and guidelines for attending the 47<sup>th</sup> Annual General Meeting of Shareholders.</u> under the Pandemic of Coronavirus Disease 2019 (COVID-19)

1. The company requests for shareholders' cooperation to grant proxy to the company's Independent Director to attend the meeting and vote on their behalf. Please specify on the proxy form along with attached evidence and send it via mail within 19 April 2022 to the following contact person:

Mr.Chanin Ratanavijai

Director and Corporate Secretary

TPCS Public Company Limited

489 Rama 3 Road, Bang Khlo, Bang Kho Laem, Bangkok 10120

- 2. The meeting room will be cleaned prior to the meeting.
- 3. The company has organized the meeting venue to avoid crowded meeting area with appropriate social distancing of 1.5 meters and limited number of available seats in the meeting room for approximately 50 seats.

Once the seats are fully occupied, shareholders who attend the meeting in persons are required to grant proxy to the company's Independent Directors to attend the meeting instead of participating in persons. For those who are proxies, the company reserves the right to appoint Independent Director as specified on the proxy form in order to protect the rights of shareholders.

- 4. The company would like to request attendees for cooperation to follow the company's precautionary measures and guidelines to prevent and reduce the risk of spreading possibility of COVID-19 virus as follows:
- 4.1 All attendees are required to fill in the COVID-19 screening questionnaire before entering the meeting venue, and for those attendees who have recently passed through COVID-19 risk areas or places as notified by the Ministry of Public Health, including those who have had close contact with those who have visited or returned from any disease infected zones, or being found of having risky symptoms such as fever (37.5 degrees Celsius or higher), cough, sneezing, runny nose, will not be allowed to attend the meeting. The company would ask for your cooperation to strictly follow the recommendations from our staff at screening point. For those that are denied entry to the meeting can assign proxies to Independent Directors for voting on their behalf and/or send written questions relating to the meeting agenda in advance.
- 4.2 All attendees must pass through a temperature-checking process before entering the meeting venue. Those that have passed screening must at all times wear facemasks, wash their hands with alcohol gel, and keep social distancing.
- 4.3 The company reserves the right to deny entry to the meeting venue for those that have not passed screening or do not fill out COVID-19 screening questionnaire.
- 4.4 Any inquiries of the attendees during the meeting will be in writing by submitting their written questions to the company's staff to submit it to the Chairman of the meeting.
  - 5. No food and beverage will be served.
- 6. It may be necessary for the Company to adjust any procedures to comply with measures and guidelines as relevant governance agencies may announce afterward. In this regard, the Company reserves the rights to announce any changes that may occur through channels as the Company deems appropriate.

The Company apologizes for any inconvenience caused.